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**LONDONDERRY TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING MINUTES**

April 15, 2019  
7:00 p.m.

The Londonderry Township Planning Commission held their regular meeting on Monday, April 15, 2018 at the Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania beginning at 7:00 p.m.

Present: Bruce Grossman, Chairperson  
Patience Basehore, Vice Chairperson  
Adam Kopp, Secretary

Absent: Carolyn Stoner, Member  
Irvin Turpin, Member

Attendees: Jeff Burkhart, Township Code Enforcement Officer  
Susan Yocum, Solicitor  
Jason Hinz, Engineer  
Kathy Murtorff, Admin  
Joe & Sue Ziats  
Fred Wendling  
Randy Watts

**Call to Order**

**Citizens Input** – None

**Approval of Minutes** – January 22, 2019

Ms. Basehore made a motion to approve the minutes as submitted. Mr. Kopp seconded the motion. Motion carried.

**Zoning/Codes** – Mr. Jeff Burkhart - Tool Shed of America Stormwater Plan

Mr. Burkhart reminded the Commission of a plan previously submitted for rezoning by the Tool Shed which was expected to be a Land Development Plan. When submitted, the plan was titled as a Land Development plan, but was actually a Storm Water Plan with a few notes added. The landscape design indicates tree plantings which were never there before. This was discussed during rezoning and has now been followed through with the submission of this plan. Mr. Burkhart said that since the plan is being submitted as a Land Development Plan, the property owners asked for a few deferrals which were already on the books and approved – those being curb and gutter install and sidewalk install. In addition, waivers are being asked for installing concrete monuments, street widening and planting street trees.

After discussion, the following actions were taken:

Ms. Basehore motioned to grant a waiver for Preliminary plan to Final plan. Seconded by Chairman Grossman. Motion carried.

Ms. Basehore motioned to grant a waiver for the requirement of monuments to be set. Seconded by Mr. Kopp. Motion carried.

Chairman Grossman motioned to defer the requirement for widening the street. Seconded by Ms. Basehore. Motion carried

Chairman Grossman motioned to defer the requirement for planting of street trees. Ms. Basehore seconded. Motion carried.

Mr. Burkhart said the Board will process the same requests in order for the plan to be recorded.

**Informational Items --**

Mr. Burkhart informed the Commission that he and Mr. Ed Kazlauskas are continuing to work through the Mobile Home Park ordinance with Mr. Charlie Schmehl. They are searching for something to use in the yearly re-licensing - possibly a property maintenance checklist. The work is still in draft form and will eventually be presented to the Planning Commission for a final review.

Update on 230 diner. Citations will be issued within a few days.

Chairman Grossman addressed the need for Planning Commission members to file a Statement of Financial Interest as required by the Public Official and Employee Act. Ms. Yocum, Township Solicitor, responded that as an Advisory Board only, who do not expend funds, Planning Commission members are not considered public officials; therefore, Planning Commission members are not required to complete the form.

Ms. Basehore reminded all that the Comprehensive Plan should to be completed this year and it's time to begin review. She also suggested using consultation, perhaps with HRG, to complete.

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Mr. Jason Hinz reminded all that the PSATS conference is underway and encouraged all to attend. Mr. Hinz then introduced Mr. Randy Watts, Project Engineer with HRG. Mr. Watts is interested in expanding his role within sub-division and land development projects. Mr. Watts will be assisting Mr. Kenworthy and Mr. Hinz and plans to attend the Planning Commission meetings.

**Adjournment** – There being no further business before the Commission, Chairman Grossman moved to adjourn the meeting. Ms. Basehore seconded. Motion carried to adjourn the meeting at 7:40pm.



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